



Endowment Fund Information & Year 2003-2004 Application Package

Vision, Mission and Goals

Recognizing that population increases in the region will be significant, and that the impact of highways and the reservoir will remain, the Skagit Environmental Endowment Commission's vision is to:

**PRESERVE THE BEAUTIFUL, NATURAL AND WILD CHARACTER
OF THE NORTHERN SKAGIT WATERSHED**

To achieve this vision, the mission of the Skagit Environmental Endowment Commission is to:

**FOSTER PROTECTION OF THE BIOLOGICAL INTEGRITY OF THE UPPER
SKAGIT WATERSHED THROUGH:**

- Conscientious administration of the endowment funds;
- Promoting collaboration among all interests to achieve the Commission's vision;
- Encouraging international cooperation in stewardship of these lands and waters;
- Improving ecological literacy: understanding the role of humans in the natural world;
- Facilitating dialogue among management agencies, non-governmental organizations, citizens, local governments and the Commission regarding the appropriate balance between meeting recreational demand and preserving the unique ecological character of the watershed.

The **GOALS** of the Commission are illustrated by examples of the types of activities the Commission hopes to accomplish. GOALS presented here imply no hierarchy.

EDUCATION - *To increase understanding of and support for ecological and cultural values of the Skagit watershed upstream from Ross Dam.*

Examples:

- Promoting a greater awareness of the natural and human history within the watershed
- Increasing public appreciation of the importance of stewardship of the natural environment in the watershed
- Teaching youth about the natural history and ecology of the watershed, including issues related to resource management
- Improving the public's understanding of its responsibility for stewardship and for practicing low-impact activities

RECREATION - *To encourage recreational uses that sustain the biological integrity of the northern Skagit watershed.*

Examples:

- Encouraging recreational experiences that enhance appreciation of the natural environment
- New recreational facilities or programs when it can be demonstrated that they will sustain the biological integrity of the watershed
- Rehabilitation of existing recreational facilities, if it can be demonstrated that the improvements will maintain or restore the biological integrity of the watershed

RESEARCH - *To improve the understanding and management of the biological integrity of the Skagit watershed above Ross Dam.*

Examples:

- Research that will provide useful information about important species and/or habitat in the watershed
- Research that will yield a direct benefit to the informed management of lands and waters in the watershed
- Research that will be utilized to direct land management actions
- Research that investigates the influence of human activity on the wild quality of the watershed

STEWARDSHIP - *To encourage the protection and restoration of the natural environment.*

Examples:

- Acquisition of mineral and timber rights or private lands consistent with preserving the biological integrity of the watershed
- Efforts to manage the upper Skagit watershed with the understanding of the interdependence of the natural ecosystems within it. Special attention will be given to inter-jurisdictional resource management efforts
- Development of plans that identify (and perhaps inventory) important natural aspects to preserve or restore within the watershed

COLLABORATION - *To foster trans-boundary cooperation to ensure that the watershed is managed as one ecosystem.*

Examples:

- Projects that create working partnerships between governmental and non-governmental organizations, First Nations and private landowners
- Projects that are jointly conceived, sponsored and managed by Canadian and U.S. agencies or organizations
- Projects that involve and benefit citizens from both sides of the border
- Inter-jurisdictional projects that place a priority on the protection and restoration of the ecosystems of the watershed
- Projects that stimulate dialogue that result in trans-boundary cooperation to protect the integrity of the watershed

A. GENERAL INFORMATION FOR SEEC GRANT APPLICANTS

The Skagit Environmental Endowment is an international fund established by a 1984 Treaty between Canada and the U.S. It is based on an Agreement between the City of Seattle and the Province of British Columbia to settle the controversy over the High Ross Dam proposal. By Treaty, Seattle City Light agreed not to raise Ross Dam, thus preventing consequent flooding into Canada. This treaty also created the US-Canada Skagit Environmental Endowment Commission to administer the Endowment and for other purposes. The Commission cooperates with, but is independent from, the agencies and ministries responsible for managing the lands and natural resources in the Skagit Watershed upstream from Ross Dam.

Since its beginning the Commission has funded hundreds of projects. In a normal year the Commission may receive 25 or 30 applications and award grants to about 15 projects. Most grants range between about US\$2000 and US\$40,000 although for exceptional purposes grants have occasionally been much larger. The total amount granted annually in recent years has been up to US\$360,000. The types of projects SEEC has funded and is authorized to support include environmental education, wildlife research, land acquisition to conserve minerals, timber and wilderness, and recreation projects such as hiking trails that promote appreciation of the area's ecology. In exceptional circumstances, the Commission may fund projects that protect the environmental values of the Upper Skagit Watershed, but have far wider applications.

APPLICATION DEADLINE

Complete applications must be received in the Commission's Seattle or Vancouver office **by 4:30 p.m. on November 15, 2002**.

Incomplete applications will not be accepted (i.e., missing any section, the map, and/or request for land managing ministry or agency comment).

Comment Letters from agencies must be received by SEEC no later than January 8, 2003 (*see next section for details*)

PROJECT LENGTH

Projects are funded for the SEEC fiscal year April 1, 2003 to March 31, 2004. Grants are normally for one year only.

Applications are now being accepted for 2- or 3-year projects, although the Commission anticipates that most grants will be for a single year.

NB. In case subsequent years are not funded, proposals for longer projects should indicate the value of a single year, and/or other sources of funding that might support later phases. **Projects receiving one-year grants may apply to the Commission in succeeding years.**

MAP

Please use a map of the entire Skagit Watershed upstream of Ross dam to mark exactly where each part of your project will take place.

To receive a hard copy, contact either [Celia Grether](#) (US office) or [Chris Tunnoch](#) (Canadian office). See addresses listed later in the application package.

A map is available on the web site at <http://cityofseattle.net/light/environment/seec/map02.pdf>

If project is not site-specific, explain how project is directly related to the area (25-word maximum)

COMMENTS from MINISTRY or AGENCY

The Skagit Environmental Endowment Commission cooperates with the provincial Crown ministries and Federal agencies that manage land and resources of the Skagit watershed above Ross Dam. Projects occurring within these boundaries MUST meet requirements of the land managers.

Therefore, before SEEC considers a proposal it will review the comments and support of the relevant land manager. If the project will be implemented across more than one agency's land, *comments are required from each agency*.

The Commission strongly recommends that applicants approach the land managers early in the development of their proposal.

As soon as possible, grant applicants should send a copy of their application to the government ministry/agency that manages the land where the project is located and request a Comment Letter for the proposed project. (see contact list below)

nb: A COPY OF YOUR LETTER REQUESTING APPROPRIATE MANAGING AGENCY COMMENTS MUST ACCOMPANY YOUR GRANT APPLICATION TO SEEC.

The Comment Letter that SEEC receives from the agency must address how the proposal fits with the agency's long range plans and identify any environmental review and /or permits requirements.

nb: It is the applicant's responsibility to see that a Comment Letter from the relevant agency is received in the Commission's office **by January 8, 2003**.

Note: SEEC Applicants from within land management agencies

You may use either a separate letter or Section 3 of the body of the application. In either format, the application must address how the project relates to long range plans and what environmental review and permits will be required. If not included with the full application (due November 15, 2002), this supplemental information must be received in the SEEC office by January 8, 2003.

JURISDICTIONS

Jurisdictional areas of **British Columbia** that are within the Skagit River watershed include (see map):

Skagit Valley Provincial Park (BC Parks; Lower Mainland District)
Manning Provincial Park (BC Parks; Okanagan District)
Cascade Provincial Recreation Area (BC Parks; Okanagan District)
Skagit /Dewdney Provincial Forest (BC Forests; Chilliwack District)

Applicable Letters of Comment should be requested from:

For projects within Skagit Valley Provincial Park

Mr. Jeff Such
Area Supervisor, Skagit Valley
P.O. Box 3010, 2950 Columbia Valley Hwy
Cultus Lake BC V2R 5H6

Ph: (604) 824-2314 Fax: (604) 858-4905
Email: jim.wiebe@gems7.gov.bc.ca or jeff.such@gems1.gov.bc.ca

For projects within Manning Provincial Park or Cascade Provincial Recreation Area

John Rose,
Area Supervisor, Manning
Box 3, Manning Park BC, V0X 1R0

Ph: (250) 840-8836 Fax: (250) 840-8700
Email: john.rose@gems5.gov.bc.ca

For projects within the Skagit /Dewdney Provincial Forest

District Manager;
BC Forests, Chilliwack District
46360 Airport Road, Chilliwack BC V2P 1A5
Ph: (604) 702-5700 Fax: (604) 702-5711

In addition to the above, any applications for inventory or research on any flora or fauna (including fish and any other aquatic species) within either park or other areas of the watershed within Canada will need an additional permit from the Ministry of Environment.

Brian Clark, Manager
Fish, Wildlife and Habitat Protection
BC Environment
10470 – 152nd St., Surrey BC V3R 0Y3

Ph: (604) 582-5217 Fax:
Email: brian.clark@gems1.gov.bc.ca

Jurisdictional areas of **Washington** that are within the Skagit River watershed include (see map):

North Cascade National Park
Okanogan-Wenatchee National Forest

Applicable Letters of Comment /Support should be requested from:

For projects within the National Park

Superintendent; North Cascade National Park
c/o Margie Allen
2106 Highway 20, Sedro Woolley, WA 98284
Ph: (360) 856-5700 ext 354 Fax: (360) 856-1934
E-mail: margie.allen@nps.gov.us

For projects within the National Forest

Manager; Okanogan-Wenatchee National Forest
c/o Debbie Vanderwoude, Supervisor for Grants & Agreements
P.O. Box 188, Twisp, WA 98856
Ph: (509) 997-9742 Fax: (509) 997-9770

PROJECT CODING

In accordance with Appendix D, Article I of the Treaty, the following information needs to be identified in your Grant application.

The appropriate code should be inserted on the Grant Application Cover Sheet. (Section C)

<i>Project Category:</i>		<i>Project Type</i>	
EP	Environmental Protection/Conservation	CF	Conference/Committee
PL	Planning and Studies	CN	Construction
RC	Recreation	ED	Education
WF	Wildlife	IN	Interpretation
WS	Wilderness	LA	Land Acquisition
		PL	Planning/Studies
		RE	Research
		RM	Resource Management
		OT	Other

FOR SCIENTIFIC APPLICATIONS ONLY

All scientific proposals will undergo technical review. You may include a maximum of 1500 words to provide the following additional information:

How would results of study advance scientific knowledge?
How would results contribute to informed resource management decisions?
Description of research methods and experimental design.

ENVIRONMENTAL REVIEW

Although an Environmental Assessment no longer has to accompany your SEEC Grant application, in its decision the Commission will consider benefits or threats to the environmental integrity of the upper Skagit watershed. The Commission may ask you for further details.

No project will be funded until approved by the land managing agency.

Fund Management Cycle for Year 2003-04 Grants

October 15, 2002	Request for Proposals released
November 15, 2002	Application deadline. Must be received at the appropriate SEEC office by 4:30 P.M.
November 18, 2002	Proposals distributed to all Commissioners; incomplete proposals notified of rejection
December 1, 2002	Requests for peer review sent out
January 8, 2003	Deadline for Agency Comment Letter to be received by SEEC
January 14, 2003	Commission meets, preliminary review, interview <u>invited</u> applicants
February 4, 2003	Commission meets, selects proposal for approval
March 7, 2003	Applicants notified of decisions
By March 30, 2003	City Council & BC Govt. approve budget
April 1, 2003	Funds available, contracts mailed out, projects may begin
July, Oct and Jan 15	Project Quarterly progress reports due
April 15, 2004	Final report due, including applicants' evaluation

B. LIST OF PROJECTS APPROVED IN FY 2002

Here is a list of the projects that were approved last year by the Commission. These projects, totaling US \$356,421 received either full or partial funding from the Endowment Fund.

UNITED STATES PROJECTS		APPLICANT	US dollars
02-01	National Park Service - North Cascades	National Park Service	\$40,000
02-02	Mountain School	North Cascades Institute	\$45,000
02-03	Skagit Watershed Education	North Cascades Institute	\$35,000
Total US Grants Awarded (33.7%)			US \$120,000
JOINT UNITED STATES & CANADA PROJECTS			
02-04	2002 Canada-US Youth Conservation Crew	Student Conservation Association	\$23,655
02-05	Driving Audio Tour of the North Cascades	Sharon Bennett et. al	\$20,000
02-06	Propetius Dusky Wing Survey	Dennis Knopp	(CA\$ 19,586) \$12,266
02-07	Native Char Fisheries	Duane Jesson and Co.	(CA\$ 40,000) \$25,050
Total Joint US & CDN Grants Awarded (22.7%)			US \$80,791
CANADIAN PROJECTS			
02-08	Sport Fishing Survey	Scott Resources	(CA\$ 50,322) \$31,514
02-09	Roost selection by forest dwelling bats	Tanya Luszcz, U. of Calgary	(CA\$ 21,570) \$13,508
02-10	Harlequin Duck Inventory	Bridgeman	(CA\$ 26,822) \$16,797
02-11	Skagit Connections, bi-national school field trip	Kelly Pierce, Canada-American Coalition	(CA\$ 16,766) \$10,500
02-12	Hope Mountain School	School District # 78	(CA\$ 16,935) \$10,606
02-13	Skyline Trail Archaeological Inventory	David Schaepe	(CA\$ 20,000) \$12,525
02-14	British Columbia Park Service	BCPS	(CA\$ 95,808) \$60,000
Total Canadian Grants Awarded (43.6%)			US \$155,450
TOTAL 2002 GRANTS			US\$356,421

Canadian amounts were converted to US dollars using conversion factor of 0.65

C. APPLICATION PACKAGE

DEFINITION *(Hint: Use this as a Checklist to ensure that your Application is complete)*

A complete Application package submitted for SEEC grant funds constitutes:

- The Grant Application Cover Sheet (next page)
- A completed Application Document
- A Map illustrating the location of your project in the Skagit watershed upstream of Ross Dam or 25 word explanation if project is not site-specific.
- A copy of your Request for Letter of Comment /Support to the agency that manages the land

Scientific research applications must include information described previously.

No additional supporting materials will be accepted with the original application.

COPIES

So that all Commissioners may review the project, ten (**10**) copies of your application package must be submitted. Double-sided copies are preferred. Do not enclose the set in a cover. Simply collate and 3-hole punch each of the 10 packages

Canadian applicants should mail or deliver 10 complete sets to:

Christine Tunnoch, Cdn. Secretary
Skagit Environmental Endowment Commission
c/o Ministry of Environment, Land & Parks
1610 Mount Seymour Road
North Vancouver, BC V7G 1L3

U.S. applicants should mail or deliver 10 complete sets to:

Celia Grether, US Secretary
Skagit Environmental Endowment Commission
c/o Seattle City Light, Suite 3360
700 Fifth Avenue
Seattle, WA 98104-5031

**Packages MUST arrive in the appropriate SEEC office
by 4:30 p.m. (PST) on November 15, 2002.**

Commission decisions will be made at a meeting on February 4, 2003, subject to ratification by Seattle City Council and the BC government. For projects selected, funds become available April 1, 2003.



2003-2004 GRANT APPLICATION COVER SHEET

Proposal # _____ (SEEC use only)

Project Title: (5 word maximum) _____

Project Category (see General Information section): _____ **Project Type:** _____

Applicant's Name: _____

Address: _____

City _____ Country _____ Postal/zip code _____

Phone _____ Fax _____ email _____

- | | | |
|---|---|--|
| <input type="checkbox"/> Non-profit Organization | <input type="checkbox"/> Educational Institution | <input type="checkbox"/> Individual |
| <input type="checkbox"/> Private Firm | <input type="checkbox"/> Government Agency | <input type="checkbox"/> Other |

Project Location: _____ ☐ BC ☐ U.S. ☐ BOTH.

Applicants submitting more than one proposal must indicate the priority ranking for THIS proposal.

- ☐ This is our ONLY proposal this year. ☐ This project is our ____ priority of ____ this year.

Project Budget: _____ **Currency:** ☐ U.S. ☐ Canadian

Funding Source:	Amount Proposed:	Amount Secured:
Applicant	\$ _____	\$ _____
Other	\$ _____	\$ _____
SEEC GRANT	\$ _____	\$ <i>undetermined</i>
TOTAL	\$ _____	\$ _____

ANTICIPATED START DATE: _____

ANTICIPATED COMPLETION: _____

Signature: _____

Date: _____

GRANT APPLICATION DETAIL

To accompany your Application Cover Sheet and containing:

1. Abstract of your project (25 word maximum)

A brief description, e.g. for use in SEEC web page, annual report or news release

2. Goal(s) or objectives of your project (50 word maximum)

How do these goals relate to the Mission and Goals of the Skagit Environmental Endowment Commission?

3. What do you propose to do (600 word maximum)

Give the Scope of work, activities and proposed work schedule. Include how project will benefit the Skagit watershed upstream from Ross Dam.

4. A list of Key personnel, their role in this project and their qualifications

(Scientific applications should include descriptions adequate for peer review).

5. A detailed budget including tasks, salaries, and other expenses.

Identify funding sources in addition to Commission funds, including in-kind contributions, and which funding source applies to which parts of the project. Note whether these funds have been confirmed; tell how the budget or project would be altered if supplemental funds were not secured.

6. The location(s) of each element of the project, marked on a map of the Skagit watershed upstream of Ross Dam

If project is not site-specific, explain how project is directly related to that area (25-word maximum).

7. A copy of Request for Comment letter(s) that you have sent to the appropriate agency office(s).

Note that it is your responsibility to follow up this request and ensure that the agency comment reaches the Commission office by **January 8, 2003**.